



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### Historical Preservation Board

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Monday, September 19, 2022

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

**Present** 6 - Chair Cronenberger, Vice Chair Gabriel, Board Member Alcorn, Board Member Field, Board Member Geddes, and Board Member Henderson  
**Absent** 2 - Alternate Addison, and Board Member Fischer

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

#### 4. Minutes to be Approved

- a) [ID# 22-189](#) Approval of the August 15, 2022 regular meeting minutes.

**Vice Chair Gabriel moved and Board Member Geddes seconded to approve the August 15, 2022 regular meeting minutes w The vote is 6-0. The motion carries unanimously.**

**Aye:** 6 - Chair Cronenberger, Vice Chair Gabriel, Board Member Alcorn, Board Member Field, Board Member Geddes and Board Member Henderson

**Absent:** 2 - Alternate Addison and Board Member Fischer

#### 5. Public Comment

*Pam Chadbourne, District 1 - Sales Tax credit/Geneva Lodge/Gail Keeley/Andrea Mimnaugh*

#### 6. General Business

- a) [HPB Resolution 03-2022](#) A Resolution of the Historical Preservation Board of the City of Littleton, Colorado, Approving an Application for Colorado State Income Tax Credit for Rehabilitation of a Qualified Historic Structure Located at 5455 Mohawk Road

**Board Member Henderson moved and Board Member Geddes seconded to approve HPB Resolution 03-2022 approving the historic preservation tax credit for 5455 Mohawk Road in Arapaho Hills National Register District.**

**Chair Cronenberger moved and Vice Chair Gabriel seconded to amend HPB Resolution 03-2022 as follows: a. Strike the 4th Whereas that reads "Whereas, the**

historical preservation board finds in fact that no historic features were removed in association with the applied improvements b. Modify the 5th Whereas to replace "the kitchen and bathroom sufficiently emphasizes natural materials and forms that characterize Arapaho Hills homes to tie original features to modern design" with "electrical, mechanical, and plumbing system upgrades supports the preservation and use of the property," and c. Add a WHEREAS after the 5th Whereas that reads "Whereas, the historical preservation board finds in fact that the window repairs and replacement improve the energy performance of the property and do not denigrate from the physical historic appearance of the property; and" The vote is 6-0. The amendment carries unanimously.

Chair Cronenberger moved and Board Member Field seconded to further amend HPB Resolution 03-2022 as follows: a. Modify the original 9th Whereas to replace "\$112,727.40" with "\$106,563.89" and b. Modify Section 1 to replace "\$28,181.55" with "\$26,640.97," and c. Condition the approval upon amending Ex. D Certification document to reflect a total approved amount for rehabilitation as \$106,563.89 The vote is 3-3 with Board Members Geddes, Henderson and Field voting no. The amendment fails.

Board Member Henderson moved and Board Member Alcorn seconded to amend HPB Resolution 03-2022 as follows: a. Modify the original 9th Whereas to replace "\$112,727.40" with "\$108,963.89" and b. Modify Section 1 to replace "\$28,181.55" with "\$27,240.97," and c. Condition the approval upon amending Ex. D Certification document to reflect a total approved amount for rehabilitation as \$108,963.89 The vote is 3-3 with Board Members Geddes, Henderson and Field voting no. The amendment fails.

The vote on the main motion as amended is 6-0. The motion carries unanimously.

**Aye:** 6 - Chair Cronenberger, Vice Chair Gabriel, Board Member Alcorn, Board Member Field, Board Member Geddes and Board Member Henderson

**Absent:** 2 - Alternate Addison and Board Member Fischer

- b) [HPB Resolution04-2022](#) A Resolution of the Historical Preservation Board of the City of Littleton, Colorado, Authorizing the Chair to Sign a Letter in Support of the City of Littleton's Grant Application to the State Historic Fund for a Rehabilitation Project for Geneva Lodge

Board Member Geddes moved and Vice Chair Gabriel seconded to approve HPB Resolution 04-2022 authorizing the chair of the Littleton Historical Preservation Board to sign a letter in support of the city's grant application to the State Historic Fund for a rehabilitation project for Geneva Lodge. The vote is 6-0. The motion carries unanimously.

**Aye:** 6 - Chair Cronenberger, Vice Chair Gabriel, Board Member Alcorn, Board Member Field, Board Member Geddes and Board Member Henderson

**Absent:** 2 - Alternate Addison and Board Member Fischer

## **7. Public Hearing - None**

## **8. Comments / Reports**

## I. Community Development Director

*Jennifer Henninger announced that Andrea is leaving the city and she thanked her for her years of dedication to the city and historic preservation.*

## II. Community Development Staff

*Andrea thanked the board for adding so much to the conversation of historic preservation at the city. She appreciates so many perspectives and talents.*

## III. Board Members

*Board Member Field spoke about walking through downtown Littleton with Andrea and her perspective on buildings and she was amazed at how many people stopped to talk to Andrea. She appreciated how well respected Andrea is in Littleton.*

*Vice Chair Gabriel thanked Andrea for her guidance over the years.*

*Board Member Geddes stated that she worked with Andrea in Longmont and now in Littleton and now Andrea's going to Lafayette and she must have a thing for cities that start with "L". She stated that Andrea will be sorely missed.*

*Board Member Henderson stated that it was a joy working with Andrea and he senses her joy in her work.*

## IV. Chair

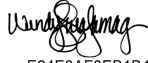
*Chair Cronenberger mentioned several projects he and Andrea worked on over the years including the Downtown Historic District, the Mid Mod Mile, and the Legacy List project. He thanked her for her time with preservation.*

**9. Adjournment**

*Chair Cronenberger adjourned the meeting at 8:02p.m.*

**Minutes Certification**

*I hereby certify that the attached minutes are an accurate representation of motions made and action taken at the September 19, 2022 regular meeting of the historical preservation board. I have also reviewed the video recording for the September 19, 2022 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.*

DocuSigned by:  
  
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Wendy J. Shea-Tamag  
Deputy City Clerk